



JOB DESCRIPTION

Level 3 Temporary Teaching Assistant

This role involves assisting the class teacher to deliver an engaging curriculum and it will also involve small group working where role-models are needed in order to develop learning most effectively.

Scope and Expectations of Role

- The TA is very much a part of our teaching team and like all of our staff should be concerned with the well-being and success of the school as a whole and not feel restricted to interactions with only the children with whom they are directly working (in other words get to know and take an interest in the school as a whole where possible).
- The TA will work alongside the class teacher, supporting to plan and resource the activities, determine the learning objectives and teach the children to meet their specific needs
- The TA will be asked to lead a group to carry out different activities.
- Before and after lessons there will be opportunities for liaison and planning with the teacher.
- There is a need to be flexible and prepared to support in a variety of ways.
- Be willing to undertake the personal and medical care of pupils as required by their medical/support plans when required
- The role will also involve supporting in either breakfast club or after-school provision one session per week

Display Work/General Appearance of School

All members of staff are aware how important it is for the school to feel an interesting, well organised and attractive place. We all take responsibility for this. The attractive displaying of children's work is a vital part of this. Assisting to prepare resources, alongside tidying and sorting would be undertaken on the initiative of the TA.

Observation

Working with children can often lead to insights into their level of understanding and skills. It is expected that the TA will contribute to the accurate assessment of children. The TA may also be asked to observe a group or individual as a planned assessment.

Finally

The role is one which requires a positive attitude and will require close contact with parents. Contact should be always positive and welcoming, referring any difficulties to the teacher or the Head Teacher.

